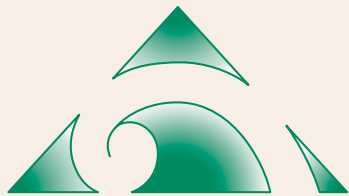


Mihimihi

E nga mana, e nga reo, e nga iwi, tena koutou katoa i runga i te korero rangatiratanga mo tatou katoa i runga i nga tikanga o tena o tena o tena. Ko te tuatahi te wehi ki to tatou Matua nui i te rangi mo ana manaakitanga ki runga i a tatou i nga wa katoa. Me whakahonore te Kingi Tuheitia me tona whare Ariki. Ki nga mate o te tau kua hinga atu, hinga mai, haere atu koutou ki te tini ki te mano. No reira moe mai ra. Ki a tatou nga mahuetanga o ratou ma, tena koutou, tena koutou, tena koutou katoa.



AGM Noti cation



Te Roopu Taurima O Manukau Trust

Rangatiratanga mo tatou katoa i runga

i nga tikanga o tena o tena o tena

Te Roopu Taurima O Manukau Trust

Annual General Meeting 2009

19th November 2009

5:30pm-8: pm

Powhiri Room

519 Great South Road, Auckland

For any enquiries contact Board Administrator Mereana Hona, (09) 276 6282, Fax (09) 2766522,

Email: mereanah@terooputaurima.org.nz





Agenda

AGM Dinner: 5:30pm

Annual General Meeting

Karakia: 6:15pm

Chairman John Marsden
Mihimihi

Ten Year Overview

Book Launch-“E kore a muri e hokia”
Ten Years At A Glance
Highlights of 2009

Te Roopu Taurima O Manukau Trust Profile and Status

Organisational Service Overview
Statistical Information

Previous 2008 AGM Meeting Minutes

Matters Arising

Business Development

On Board
Business Associates

Financial Audit Report 2009

Chairman’s Report-John Marsden



CEO Report-Tui Tenari

Business Services

Human Resources Services

Information Systems Services

RIDSAS (Regional Intellectual Disability Supported Accommodation Services)

Residential Support and Development Services

Proudly Celebrating Ten Years

Nominations

Chairman (Pita Cherrington to chair)

Board Administrator

General Business

Presentation to CEO-Te Roopu Taurima O Manukau Trust, Tui Tenari

Karakia Whakamutunga



Book Launch

"E kore a muri e hokia"

On 1 November 2009 the book was blessed during the church service, and launched at the ten year celebration of Te Roopu Taurima O Manukau Trust. It was fitting that the launch occurred at Te Puea Marae, Mangere Bridge, because ten years earlier Te Roopu Taurima O Manukau Trust was launched from this marae.

The title E Kore a Muri e Hokia was given by Matua Tui Adams. He said this in the context that "Te Roopu Taurima had changed the thinking of many people. We had gained too much and risked losing more if we did not move on."

The book is a collection of stories; with versions of events related orally, and written of by

mokopuna and their whanau; staff members past and present; friends and colleagues; and representatives of organisations. In their own way, all contributors had added to the growth and development of Te Roopu Taurima O Manukau. These are their stories and we cherish them as taonga.

The stories are informative, thought-provoking, and entertaining. The book is a good read. It can be purchased through reception at the main office. We know there are stories untold and they should be published at some time.





10 Years at a Glance

1999

November 1st Te Roopu Taurima O Manukau Trust became an independent business entity. Held at Te Puea Marae, the signing was officially held with Chairman John Marsden and CEO, Tui Tenari. It was a momentous day for those whose dreams had been realised.



2000

Delivered community residential services within the Auckland and Midlands region. A contract with the Ministry of Health is worth \$3 million



2001

Set up Residential services in Auckland and Midlands. At this time there were 12 homes, 60 mokopuna for whom services were provided with 150 staff employed at the time. Had increased to 70 mokopuna, 180 staff and 14 homes.



2002

Tendered for high complex needs service contract, later to become the RIDSAS (Regional Intellectual Disability Accommodation Services).



2003

The ratification and implementation of the IDCCR Act (Intellectual Disability Compulsory Care and Rehabilitation Act 1993). Through this act, the roopu would provide services to another group of mokopuna.



2004

Gained first accreditation by Quality Health New Zealand. Received certification for compliance with the Ministry of Health.



2005

RIDSAS Services moves to Te Tai Tokerau region. Te Roopu Taurima O Manukau Trust opens up services in the northland region. Started off with a sub standard home, and office with an outside toilet.



2006

Executive management group introduced and managed high development growth of roopu. Five executive areas of responsibilities identified, business, information systems, human resources, and mokopuna service delivery in RIDSAS and Residential Services.



2007

Tendered request for proposal to provide services in Te Waipounamu. Tender was successful. Initial contact made to set up services and meet the local iwi, hapu and providers of the South Island. Achieved accreditation for second time within the ten year period.



2008

Kawa of Care model of service is created. The establishment of business services in Christchurch.



Highlights of 2009

2009

This year will always be remembered as the year the Trust celebrated its ten year anniversary as a charitable trust. Many other milestones have been achieved such as;

- new homes opening in all regions
- two new contracts were successfully applied for in the Northland region. The contracts were for Out of Family Respite with the Ministry of Health and the High and Complex Needs Service contracted by Whangarei District Health Board. Both services will be fully operational by Mid March 2010
- mahi toi, kapa haka, mahi rakau, tuhinga and whakapakari a tinana were introduced to provide vocational programmes to the RIDSAS (Regional Intellectual Disability Supported Agency Services) mokopuna

as initiatives to develop their wellbeing. These programmes are proving to be very successful.

- staff embrace new knowledge! Several staff graduated this year from external training providers with degrees, diplomas and certification in specialised fields. Career development has been encouraged and celebrated
- health and wellness programmes have been introduced to all staff
- training is tops! There has been a strong emphasis on in-house training this year with a great response from staff. A core course that has been prioritised for training is understanding and dealing with people with intellectual disability.





Vision, Mission, Beliefs and Values

Te Roopu Taurima O Manukau Trust became an independent business in November 1999. The objects and purposes of the Trust called Te Roopu Taurima O Manukau:

To provide and manage services based on the needs of clients and the practices of tikanga Maori which generate positive and culturally effective outcomes for people with an intellectual disability and their whanau.

To provide services that ensure each person is treated with equity, respect and dignity.

Vision

“Rangatiratanga mo tatou katoa i runga i nga tikanga o tena o tena o tena”

The vision of Te Roopu Taurima O Manukau is to support the integration of Mokopuna, whanau and communities to form positive lifestyle choices that are valued and accepted.

Mission

The mission of Te Roopu Taurima O Manukau is to enhance the health and well-being of Mokopuna (service user) by providing culturally based services and by fostering Maori tikanga underlying whakaponu, tumanako and aroha.

Core values

Tikanga Maori - the process of whakawhanaungatanga

Preserving an individual's cultural identity by discovering and maintaining connections.

Whanaungatanga

The connectedness of relationship: ensuring people are supported to maintain links with whanau, hapu and iwi.

Whangai

Caring for people as if they were your own: supporting people within the context of whanaungatanga.

He Aroha Awhi

The climate of support: ensuring that support is based on the concept of aroha.

Ata Whakapuaki Whakaaro O Te Hinengaro Ki Tetahi, Ki Tetahi

The process of openness to feelings: supporting people to communicate, develop confidence and self esteem.

Rangatiratanga-Ehara taku toa he toa takitahi, engari he toa takitini

My strength is not of myself, it comes from my parents/ancestors. We see advocacy as a collaborative collective process that involves family, hapu, iwi.

Objects and Purposes

In November 1999, Te Roopu Taurima O Manukau Trust exited a mainstream organisation to become an independent provider.

The objectives and purposes of the Trust called Te Roopu Taurima O Manukau Trust are to:

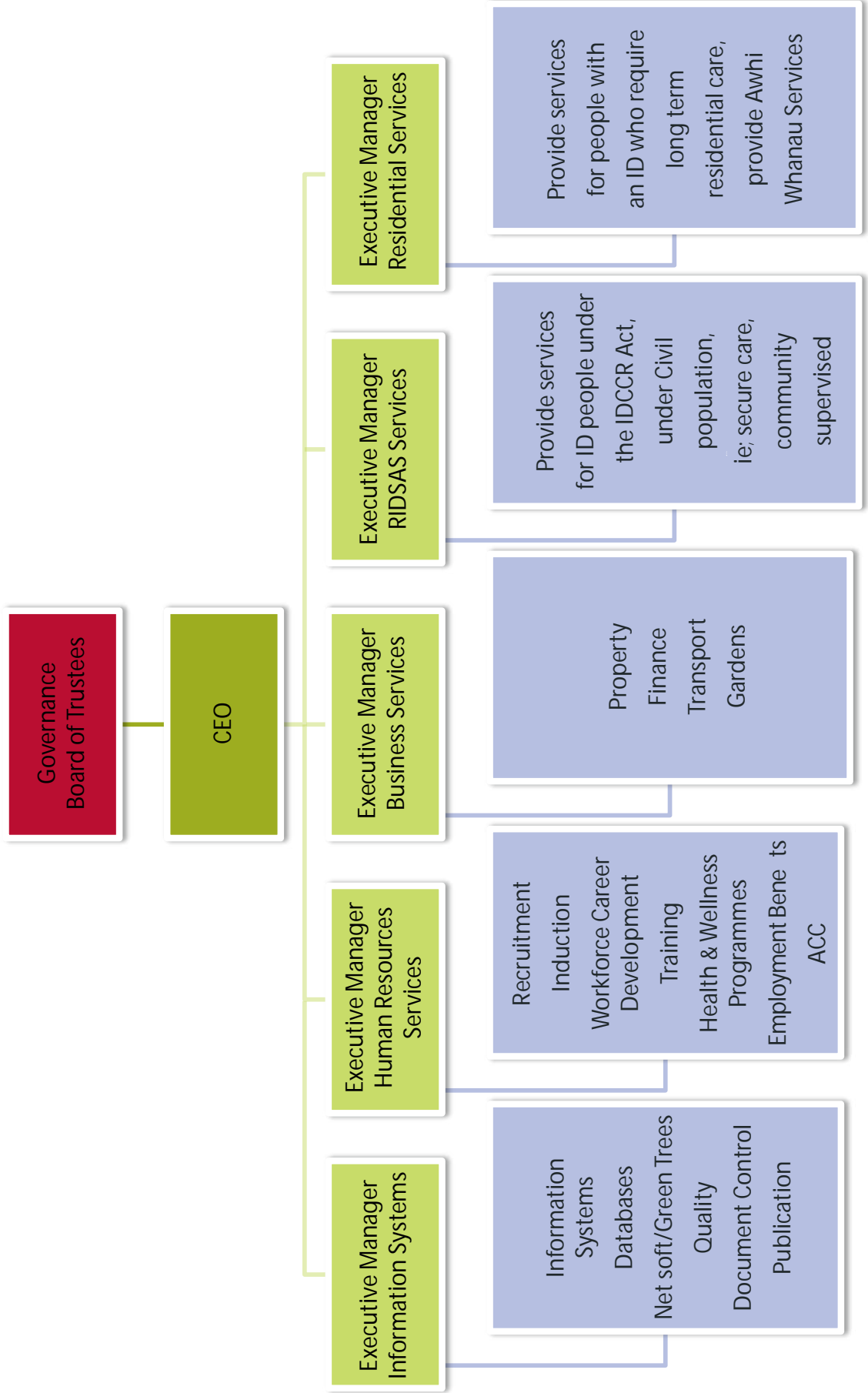
- Provide residential accommodation and

care for people with an intellectual disability, incorporating practices of tikanga Maori, which generate positive and culturally effective outcomes for people with an intellectual disability and their whanau.

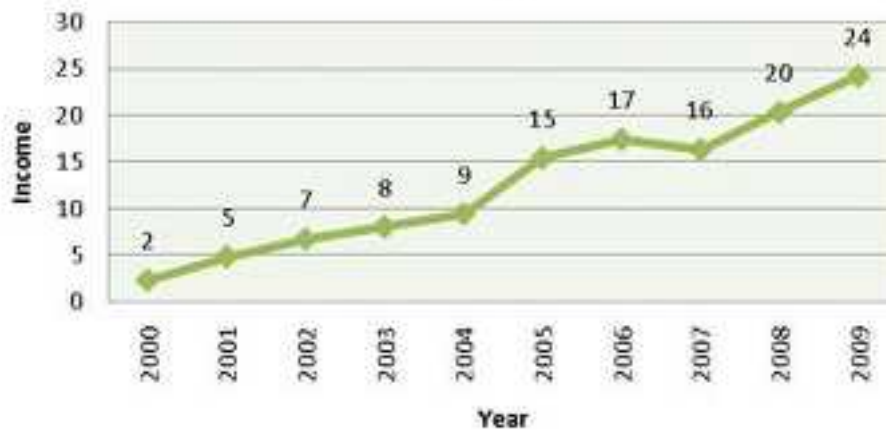




Organisational Service Overview 2009

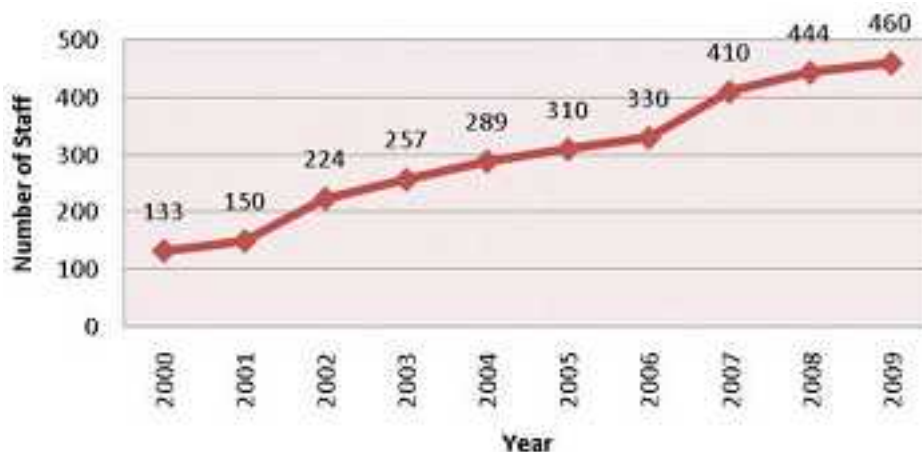


Income in \$Millions



Income has increased over the ten years ending 2009. The largest increases occurred through the establishment and servicing of RIDSAS contracts.

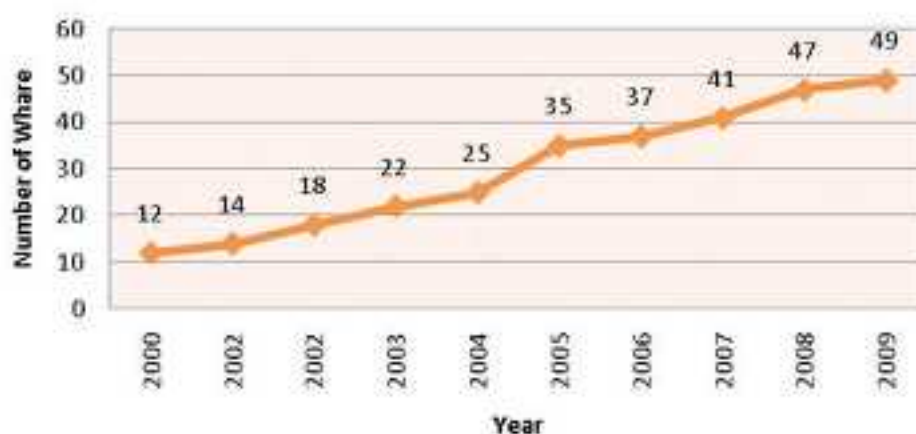
Numbers of Sta



In ten years the greatest human resource impact has been the growth in staff numbers. In November 1999 Te Roopu Taurima O Manukau Trust employed one hundred and seven staff working in ten whare based only in Auckland.

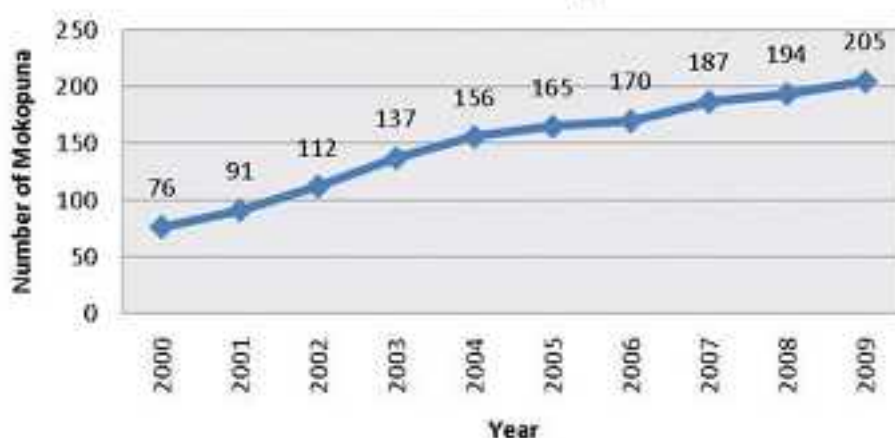
Today we employ four hundred and sixty staff working in forty eight whare throughout New Zealand.

Numbers of Whare




The numbers of whare have grown in the ten years ending 2009. For the first five years numbers remained steady. However as the new RIDSAS services in the regions opened up so did the numbers of whare required. Most whare are leased from Housing New Zealand or are privately owned. A quarter of our housing stock is owned by the roopu.

Numbers of Mokopuna



There was a steady increase in numbers of mokopuna residing in the whare, culminating in two hundred and five in 2009. The service began on 1 November 1999 with sixty mokopuna in residential services whare. Within two years Midlands residential services commenced after the transfer of mokopuna from Spectrum Care Trust. Within the next seven years, numbers of mokopuna increased due to the establishment of the RIDSAS services in all four regions.

Previous Minutes



Hui Minutes
 Whare/Service Area: Annual General Meeting 2008
 Te Ra: 20th November 2008. Taken By: Mereana Hona

Karakia: John Marsden Mihimihiri, Gary Brown, Te Huruhanga Rihari, Waitai Petera
 Present: John Marsden, Gary Brown, Miriama Postlethwaite, Virginia Kalidas Dyal, Waiana Emery, Sandra Mullineaux, Derek Petera, Michael Phanoulas
 In Attendance: Tui Tenari, Pita Cherrington, Phillip Muller, Waitai Petera, Henare Howard, Tehurhanga Rihari, Ani Petera, Brian Emery, Jeff Muir (Accountant), John Herbert
 Apologies: Nil Received
 Moved: Gary Brown Second: Virginia Kalidas Dyal Carried:

Agenda:
 1. Previous Minutes: AGM 2007
 2. Matters Arising
 3. Inward/Outward Correspondence- Nil
 4. Chairman Report 2008- tabled by John Marsden- Chairman
 5. Financial Audit 2008 Report- tabled by Jeff Muir ? Accountant
 6. Mana Whakahaere Report 2008- tabled by Tui Tenari - CEO

General Business
 • Board Nominations for 2008- Pita Cherrington to table
 • Chairman Position
 • Board Administration
 Karakia Whakamutunga

Agenda Item # 1: Annual General 2007 Previous Meeting Minutes:
 Previous Minutes passed as true and correct yes no
 Moved: Gary Brown Seconded: Miriama Postlethwaite Carried:

Agenda Item # 2: Matters Arising
 o No matters Arising
 Moved: Miriama Postlethwaite Seconded: Derek Petera Carried:
 Actions to improve:
 • Nil

Agenda Item # 3: Correspondence
 ?nil correspondence to receive?
 Moved: Gary Brown Seconded: Derek Petera Carried:
 Risk Level: Low
 Related Policy: Board Standing Orders

Agenda Item # 4: Graphical Information for 2007-2008
 • Chairman acknowledged the graphical statistics implemented in AGM report. eg: staffing, mokopuna growth, housing growth and income growth
 • Organisational Chart: Reflects board, CEO and executive management level.
 • Training recruitment figures for 2007 inputted
 Moved: Gary Brown Seconded: Waiana Emery Carried:
 Risk Level: Low
 Related Policy: Business Planning

Agenda Item # 5: Business Associates
 Risk Level: Low

• Read as true and correct.
 Moved: Miriam Postlethwaite Seconded: Derek Petera Carried:
 Related Policy:

Agenda Item #6: Highlights for 2007-2008
 • Time Capsule event held at Nga Mahi O Te Ra. Te Roopu Taurima o Manukau Trust facilitated event. Time capsule were contents buried at the Mangere Hospital Training School's 25th Jubilee. Great day held.
 Moved: Miriam Postlethwaite Seconded: Derek Petera Carried:
 Risk Level: Low
 Related Policy:

Agenda Item # 7: Financial Audit Report 2008
 Tabled by Jeff Muir (Accountant)
 ?that the Finance Audit Report be accepted as true and correct?
 Discussion:
 o Te Roopu Taurima O Manukau surplus for year ending high.
 o Retained unqualified report
 o Need to streamline financial and payroll systems
 o Need to streamline asset register
 o Excellent results for year 2008
 • John Marsden acknowledged Jeff for the work implemented in implementation of the financial audit report for 2007-2008. Endorsed by Tui Tenari on behalf of Te Roopu Taurima O Manukau
 • Jeff conveyed sentiments to Pita Cherrington and the finance team for ensuring the trust maintains viability.
 *the board move that the financial audit report 2008 be ratified and accepted *
 Moved: John Marsden Seconded: Miriama Postlethwaite Carried:
 Actions to improve:
 Related Policy: Finance/Governance
 Person Responsible :
 Timeframe:

Agenda Item # 8: Chairman AGM Report 2008
 Tabled by John Marsden
 that the Chairman Report 2008 be received?
 • Chairman tabled report
 • Acknowledgements to Tui and the executive team for continuing to provide a high standard of services for mokopuna
 • To all the board members who have continued to commit and convict to the board for another year
 • Acknowledgement to Mereana for unselfishly supporting the board for another year and being there for the board of trustees.
 • Chairman gave tribute and acknowledgement to Aury Mere Knight, who passed away June 2008.
 Moved: Derek Petera Seconded: Miriam Postlethwaite Carried:
 Risk Level: Negligible
 Related Policy: Board Standing Orders

Agenda Item # 9: Mana Whakahaere AGM Report 2008
 Tabled by Tui Tenari
 that the Mana Whakahaere Report be received?
 Discussions:
 • Acknowledgements given to Mereana for completing/compiling new look Annual general Meeting
 Risk Level: Negligible

Level of Risk	Likelihood		is likely	almost certain	is likely	is moderate	is unlikely	is rare
	extreme risk of harm or actual harm occurring	significant risk of harm						
extreme risk of harm or actual harm occurring	Critical	Critical	Critical	Critical	Critical	High	Moderate	Low
significant risk of harm	Critical	Critical	Critical	Critical	Critical	Moderate	Low	Negligible
moderate risk of harm	Critical	Critical	Critical	Critical	Critical	Moderate	Low	Negligible
insignificant	Low	Low	Low	Low	Low	Negligible	Negligible	Negligible

<p>report for 2008. All work accredited to Mereana for exceptional job</p> <ul style="list-style-type: none"> Report given on Service areas, regarding the growth and development. Tui highlighted some major accomplishments for 2008, especially in regards to achieving accreditation. Looking forward to the prospect of the service growth. <p>Business Services</p> <ul style="list-style-type: none"> Acknowledgement to the business service. To Pita and his team who have been working extremely hard in accounts, payroll, transport, property and finance. There has been great work done by Lisa Muller and the garden team who have worked side to side with mokopuna of the services. <p>Information Systems:</p> <ul style="list-style-type: none"> Have established robust internal systems, where the organisation, now has the capability to connect to other regional areas. <p>RIDSAS Services:</p> <ul style="list-style-type: none"> Acknowledgement to the RIDSAS services who continually maintain their services, especially with dealing with mokopuna who have challenging behaviours. The South Island has developed with opening of new where in this region. Acknowledgement given by Tui. <p>Residential Services</p> <ul style="list-style-type: none"> Acknowledgement to the Residential Services, who remain the core business for the organisation, for the encouragement of services at Day Services and maintaining a high quality of service. Acknowledgements to all who have put the hard yards in to ensuring the mokopuna receive a quality of life. <p>Human Resources</p> <ul style="list-style-type: none"> To Shane and his team who continue to ensure workforce career development for kaimahi. The introduction of the new benefit programmes, well received by staff. The travelling to undertake recruitment and inductions all throughout the service areas. Excellent work Tui acknowledged Aunty Mere Knight who was the one of the first employees of Te Roopu Taurima O Manukau Trust. Her loss has been greatly felt. Moe mai ra e te whaea <p>Moved: Virginia Kalidas-Dyall Seconded: Miriama Postlethwaite Carried:</p> <p>Actions to improve:</p> <ul style="list-style-type: none"> Nil 	<p>Related Policy: Board Standing Orders</p>	<p>Person Responsible Timeframe:</p>
<p>Agenda Item # 10: General Business</p> <p>1. <u>Board Nominations:</u></p> <p>John Marsden removed himself Pita Cherrington chaired the meeting from this point.</p> <p><u>Nominations for Chairman position:</u> Gary Brown nominated John Marsden Seconded: Derek Petera</p> <p>?move that the board accept John Marsden as the Chairman for another term" Agreed Accepted by John Marsden</p> <p>John Marsden chaired the meeting from this point</p> <p><u>Nominations for Board Secretary</u> Gary Brown nominated Mereana Hona Seconded: Miriama Postlethwaite "move that the board accept Mereana Hona as the Board secretary for another term" Agreed Accepted by Mereana Hona</p> <p><u>Nominations for new Board Members</u></p> <p>Nil nominations for 2008. Board currently at full capacity</p> <p>2. Executive Manager Residential Services introduced himself to the Board of Trustees.</p>	<p>Risk Level: Medium</p>	<p>Related Policy/Board Standing Orders</p>

On Board

The board approves the scope and strategic direction of the board. It carries out its duties and activities and monitors the application of its policies and strategic and business plans.

The current board stands as;

Chairman John Marsden QSO

Board Members Gary Brown, Chief Executive Officer, Hapai Te Hauora, 2003 – current
Miriama Postlethwaite, Te Wananga O Aotearoa 2003 – current
Virginia Kalidas-Dyall, Health Services Manager 2005 – current
Michael Phanoulas, General Manager, Architect 2006 – current
Derek Petera, Seafood Industry, 2006 – current
Sandra McDonald, Registered Nurse, 2007 – current
Waina Emery, Business Manager, 2007 – current

Board Administrator Mereana Hona, 7 years served



Business Associates


Lawyers	Smith and Partners Barristers and Solicitors, Henderson, AUCKLAND
Accountant	Jeff Muir, KCA Ltd, Chartered Accountants, KUMEU
Auditors	Hayes Knights Chartered Accountants & Business Advisors, Parnell, AUCKLAND
Information Systems	Revera, Albany , AUCKLAND
Banks	ASB Bank
Funders	Contract Funders, Ministry of Health, Disability Directorate, Work and Income NZ
Funding Received	Maori Providers Development Scheme, ASB Community Trust
Insurance	Stone Limited Albany Village North Shore
Information Services	Revera, Geni-i- NZ Ltd, Ricoh NZ Ltd, Endeavour Solutions Ltd, Netsoft Ltd
Quality Services	Quality Health NZ, WELLINGTON
Printing Services	Kinetic Print, 24 Zoom Print, PrintStop,
General Practitioners	Throughout Auckland/Waikato/Te Tai Tokerau/Christchurch regions Contractual Relationship with Ministry of Health
Government Agencies	Ministry of Social Development Work and Income NZ Regional and National Health and Disability Provider NZ Ministry of Justice Department
Property Organisations	Housing NZ Ltd - Auckland/Northland/Christchurch/ Midlands Community Living Trust - Auckland/Midlands Northland/Christchurch Regional Real Estate Agencies - Nationwide





Financial Audit Report 2009





**Te Roopu Taurima O Manukau Trust
Trust Directory
As at 30th June 2009**

Business Activity

Maori Health Service Provider

Chartered Accountants

KCA Ltd
Chartered Accountants
806 Waitakere Road
RD 1
Kumeu
Auckland

Bankers

ASB Bank Limited
Mangere
Auckland

Solicitors

Smith & Partners
Barristers & Solicitors
Henderson
Auckland

Auditors

Hayes Knight Audit
Chartered Accountants
1 Broadway
Newmarket

Charities Commission Registration

Registration Number: CC21743

Registration Date: 13 March 2008

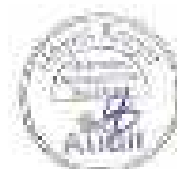
Te Roopu Taurima O Manukau Trust
Statement of Financial Position
As at 30th June 2009

	2009	2008
	\$	\$
CURRENT ASSETS		
Bank Accounts	2,915,532	1,000,130
Bank - Short Term Investments	192,465	123,000
Cash on Hand	1,545	1,574
Accounts Receivable	143,600	388,725
Tenancy Services Bonds	21,187	18,347
Payments in Advance	-	228,062
Accrued Income	470,292	1,528,580
Total Current Assets	<u>3,906,812</u>	<u>3,704,735</u>
NON-CURRENT ASSETS		
Property, Plant and Equipment	4,519,595	3,473,713
TOTAL ASSETS	<u>8,426,407</u>	<u>7,178,448</u>
CURRENT LIABILITIES		
GST Due for payment	290,502	348,265
Accounts Payable	843,552	648,824
Accrued Expenses	2,202,897	1,471,798
Miscellaneous Funds Held on Behalf	10,523	-
Receipts in Advance	51,687	-
Term Loans - Current Portion	12,000	12,000
Total Current Liabilities	<u>3,056,227</u>	<u>2,789,807</u>
NON-CURRENT LIABILITIES		
Term Loans	288,000	300,000
TOTAL LIABILITIES	<u>3,344,227</u>	<u>3,089,807</u>
NET ASSETS	<u>5,082,180</u>	<u>4,088,641</u>
Represented by:		
TRUSTEES FUNDS		
Capital Reserves		
Retained Earnings	5,162,450	4,088,641
TOTAL TRUSTEES FUNDS	<u>5,162,450</u>	<u>4,088,641</u>

The accompanying notes form part of these Financial Statements and should be read in conjunction with the reports contained therein.

For and on behalf of the Trustees;

Trustee W. Emery Trustee D. Carter
 Date: 6-11-09 6-11-09



**Te Roopu Taurima Ō Manukau Trust
Statement of Movements in Equity
For the Year Ended 30th June 2009**

	2009 \$	2008 \$
EQUITY AT START OF PERIOD	4,004,461	3,728,207
SURPLUS & REVALUATIONS		
Net Surplus (Deficit)	(1,050,019)	300,104
Total Surplus (Deficit)	<u>(1,050,019)</u>	<u>300,104</u>
EQUITY AT END OF PERIOD	<u>2,954,442</u>	<u>4,028,311</u>

NOTE: This Statement is to be read in conjunction with the Notes to the Financial Statements.



Te Roopu Taurima O Manukau Trust
Statement of Financial Performance
For the Year Ended 30th June 2009

	2009	2008
	\$	\$
Income		
MCH Income	12,000,608	18,707,578
Investor Benefits	1,049,093	1,030,374
Interest Received	52,109	103,368
Awhi Whakau Income	349,314	319,311
Wahi Opuke Income	628,188	1,269,291
Vocational Income	1,878,090	-
Residential Funding	9,979,490	-
Grants & Koha	140,016	81,268
Controlled Income	-	409,291
Special Events Income	3,817	1,000
EBT Retained	157,535	-
Total Income	29,395,158	20,338,502
Less Expenses		
Accident Compensation Levy	240,001	230,948
Accountancy Fees	17,370	7,500
Accreditation	18,938	-
Administration Expenses	28,625	29,030
Advertising	22,160	88,694
Audit Fees	12,657	27,447
Appliances - Non Capital	50,011	92,682
Advances	2,338	-
Bank Charges	4,888	4,801
Books and Journals	48,848	50,317
Catering	181,821	170,884
Computer Expenses	342,547	74,200
Course Fees and Conferences	10,141	73,000
Consultancy and Professional Fees	105,162	84,867
Corporate Administration	-	167
Electricity	247,221	162,016
Financial Charges	44	550
FBT	-	76,349
Furniture - Non Capital	51,361	12,422
Furnishings - Non Capital	-	3,710
Gas	-	14,312
Household Fuel	800,000	540,000
Horticulture	31,987	57,085
Insurance	140,642	140,029
Insurance - Health	82,250	-
Interest - ACC	-	0,004
Interest - Motor Vehicles	19,380	-
Interest - Bank	607	-
Kaitiaki Expenses	88,295	51,252
Koha	19,912	10,402
Long Term Storage	3,790	1,212
Medical Supplies	76,183	57,505
Motor Vehicle Expenses	715,562	351,362
Professional Expenses	27,244	43,471
Postage	9,593	7,043
Printing & Stationery	54,702	34,363
Property Equipment - Non Capital	15,120	-
Property Expenses	435,151	673,700
Property Lease Rentals	1,090,457	809,857

NOTE: This Statement is to be read in conjunction with the notes to the Financial Statements.



Te Roopu Taurima O Manukau Trust
Statement of Financial Performance
For the Year Ended 30th June 2009

	2009	2008
	\$	\$
Rates	37,300	21,626
Rates - Water	-	8,770
Office Equipment Repairs	454	246
Security	1,876	2,819
Staff and Board Expenses	4,618	10,388
Special Events Expenses	12,590	985
Subcontractors	-	89,733
Supplies	1,051	3,354
Telephones, Tolls & Internet	405,051	481,830
Training Resources and Materials	125,291	90,743
Travel and Accommodation	131,324	128,220
Wages and Salaries - Management	1,058,197	1,171,167
Wages & Salaries - Staff	19,773,452	12,920,699
Work Opions	20,275	26,817
Total Expenses	23,403,957	13,300,764
Net Surplus (Deficit) Before Depreciation	881,337	1,630,738
Less Depreciation Adjustments		
Depreciation as per Schedule	640,090	673,674
Depreciation - Loss on Disposal	67,194	-
Depreciation Recovered	(26,412)	-
Net Depreciation Adjustment	679,872	673,674
Net Surplus from Operations	201,465	957,064
Gain from restatement of Fixed Assets Register	653,435	-
Net Surplus after Restatement of Fixed Assets Register	854,900	957,064

NOTE: This Statement is to be read in conjunction with the Notes to the Financial Statements.



Te Roopu Taurima O Manukau Trust

Notes to the Financial Statements

For The Year Ended 30th June 2009

1. SPECIAL PURPOSE REPORTING

The financial statements presented here are for the entity TE ROOPU TAURIMA O MANUKAU TRUST.

This is a Special Purpose Report prepared for the Trustees of TE ROOPU TAURIMA O MANUKAU TRUST purposes only. The accounting principles recognised as appropriate for the measurement and reporting of earnings and financial position on an historical cost basis have been used, with the exception of certain items for which specific accounting policies have been identified.

CHANGES IN ACCOUNTING POLICY

There has been a change in accounting policies in relation to the calculation of the property, plant and equipment cost and depreciation. This has been done retrospectively and applies to all items of Plant and Equipment, Motor Vehicles, Furniture and Fittings and Office Equipment brought forward from the 2008 year. Please refer to Note 5.

SPECIFIC ACCOUNTING POLICIES

The specific accounting policies adopted in the Financial Statements which have a significant effect on the results and financial position as disclosed are:

(a) INVESTMENTS

Investment income is accounted for on an accrual basis.

(b) GOODS & SERVICES TAX

The Statement of Financial Performance have been prepared so that all components are stated exclusive of GST. All items in the Statement of Financial Position are stated net of GST, with the exception of account receivables and payables. The GST Account has been reconciled.

(c) INCOME TAX

Te Roopu Taurima O Manukau Trust applied to the Charities Commission and received approval as a Charitable Organisation in March 2008. Therefore the Trust has Business Tax Exemption and Charitable Status effective from March 2008.

(d) RECEIVABLES

Receivables are stated at their estimated realisable value.

(e) LOAN FACILITY

The Trust has a Housing NZ Mortgage secured over the whare located at 20 Jellicoe Road, Manurewa, Auckland.

Housing NZ (5% per annum)	0 % for the first ten (10) years
---------------------------	----------------------------------

Interest rate after ten (10) years will be charged at the floating or fixed rates of Housing NZ applicable at the time.

Current (12 months)	\$ 12,000
Non Current	\$289,000



Te Roopu Taurima O Manukau Trust Notes to the Financial Statements For The Year Ended 30th June 2009

(f) PROPERTY, PLANT AND EQUIPMENT

All Property, Plant and Equipment are initially recorded at cost with depreciation being deducted on all tangible property, plant and equipment other than freehold land, at rates that spread the cost of the asset in equal instalments over the estimated useful life of the assets. The depreciation method used is the straight line basis.

The depreciation rates used are:

Plant & Equipment	7.5% to 10.4% SL
Motor Vehicles	8.5% to 21.0% SL
Furniture & Fittings	15.0% to 16.2% SL
Office Equipment	10.2% to 48.0% SL
Leasehold Improvements	7.0% SL
Buildings	6.5% to 7.0% SL

Detailed below is the summary position as at 30 June 2009:

Description	Cost	Depn	Acc Depn 30 June 09	Book Value 30 June 09
Plant & Equipment	418,425	80,562	248,264	187,160
Motor Vehicles	2,500,927	299,434	1,063,754	1,527,173
Furniture & Fittings	383,208	44,630	219,494	183,712
Office Equipment	80,531	7,484	41,032	49,500
Warehouse Buildings	1,778,854	111,962	488,393	1,329,461
Land Value	1,078,785	0	0	1,078,785
Software	244,677	16,929	29,073	215,604
Total	6,501,405	540,589	2,051,519	4,510,885

Detailed below is the summary position as at 30 June 2008:

Description	Cost	Depn	Acc Depn 30 June 08	Book Value 30 June 08
Plant & Equipment	215,983	26,345	127,371	88,812
Motor Vehicles	2,782,814	485,285	2,068,373	714,441
Furniture & Fittings	580,500	53,085	193,000	387,420
Office Equipment	160,568	6,438	111,858	48,130
Warehouse Buildings	1,751,615	102,440	492,371	1,259,244
Land Value	963,888	0	0	963,888
Total	6,461,784	673,573	2,863,054	3,471,713



**Te Roopu Taurima O Manukau Trust
Notes to the Financial Statements
For The Year Ended 30th June 2009**

(g) LEASED ASSETS

Current Lease Commitments are as follows:

	<u>Current Portion</u>	<u>Total Portion</u>
Leased Offices:	\$271,492	\$584,893
Photocopier Leases:	\$66,895	\$109,451

Te Roopu Taurima O Manukau Trust has an IT and support contract with Revera Auckland for IT Equipment and support for a monthly payment of \$17,062.22. The contract is due to expire in June 2010.

2. CONTINGENT LIABILITIES

There are no known contingent liabilities at Balance Date. (2008, \$0).

3. CAPITAL COMMITMENTS

There are no capital commitments at Balance Date. (2008, \$0).

4. GOING CONCERN

Te Roopu Taurima O Manukau Trust is reliant on continued funding from the government. It is the belief of the Trustees that funding contracts will be able to be successfully renegotiated with the appropriate funding body.

5. RESTATEMENT OF FIXED ASSETS REGISTER

During the financial year, Te Roopu Taurima O Manukau Trust carried out a detailed count and identification of its fixed assets appearing in the financial statements. This also involved realigning the depreciation to be consistent with IRD rates.

The adjustment of \$853,436 reflects the net result of this exercise and now correctly reflects the opening value of the Fixed Assets held by the Trust.





AUDIT REPORT

TO THE TRUSTEES OF TE ROOPU TAURIMA O MANUKAU TRUST

We have audited the financial statements on pages 2 to 8. The financial statements provide information about the past financial performance of Te Roopu Taurima O Manukau Trust and its financial position as at 30 June 2008. This information is stated in accordance with the accounting policies set out on pages 6 to 8.

Trustees Responsibilities

The trustees are responsible for the preparation of financial statements which fairly reflect the financial position of the Te Roopu Taurima O Manukau Trust and of the results of its operations for the year ended 30 June 2008.

Auditor's Responsibilities

It is our responsibility to express an independent opinion on the financial statements presented by the trustees and report our opinion to you.

Basis of Opinion

An audit includes examining, on a test basis, evidence relevant to the amounts and disclosures in the financial statements. It also includes assessing:

- the significant estimates and judgements made by trustees in the preparation of the financial statements, and
- whether the accounting policies are appropriate to the entity's circumstances, consistently applied and accurately disclosed.

We conducted our audit in accordance with generally accepted auditing standards in New Zealand. We planned and performed our audit so as to obtain all the information and explanations which we considered necessary to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatements, whether caused by fraud or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

HAYES KNIGHT AUDIT
-CHARTERED ACCOUNTANTS-

Level 11, Education
Houseblock
Auckland
New Zealand

PO Box 15000
Hayes Knight
Auckland 1141

T: +64 9 964 1482
F: +64 9 964 0043
E: audit@hayes-knight.com
W: www.hk.co.nz



Other than in our capacity as auditors we have no relationship with, or interests in, Te Rauapu Taurima O Manukau Trust.

An associated company, Hayes Knight (NZ) Limited, provides taxation services and prepares the financial statements for statutory reporting purposes for the entity. The firm and its associated have no other relationship with, or interests in, Te Rauapu Taurima O Manukau Trust.

Unqualified Opinion

In our opinion the financial statements on pages 2 to 8 fairly reflect the financial position of Te Rauapu Taurima O Manukau Trust as at 30 June 2016 and the results of its operations for the year ended on that date.

Our audit was completed on 8 November 2016 and our unqualified opinion is expressed as at that date.

Margaret Knight Audit

HOYES KNIGHT AUDIT

AUCKLAND, NEW ZEALAND



From the Chairman



Ko te mahi tika maku kia mihi honore ki a ratou kua wairuatia. Nga hunga katoa i okioki atu i te manaakitanga o te Kaihanga haere, haere, haere. Haere atu ra i te taha hoki o nga matua tupuna i ngaro. Engari he mihi ki to tatou papa ki a Tui Adams. Ko tenei te rangatira i whakahuatia te ingoa o to tatou roopu. No reira e te rangatira e moe i roto i nga aroha o ou tamariki o Te Roopu Taurima. No reira ki a koutou katoa e moe, e moe, moe atu ra.

In the past eighteen/twenty four months at least four kaumatua and kuia have passed on viz. Rione Wijohn, Mere Knight, Su Ewe and Tui Adams. Each of these people have made huge contributions to the existence of Te Roopu Taurima: two of whom were original members from the establishment of Te Roopu Taurima. The loss of those four people has had a huge impact on the organisation in terms of the knowledge base held by them; but more importantly, their reverence and wisdom which was often called upon by both Te Roopu Taurima and people throughout Aotearoa.

The year for Te Roopu Taurima has been a huge one in the ongoing development of services along with entrenching practices within the organisation that would withstand scrutiny at all levels. Management have demanded higher learning for their staff, and during the year several staff have graduated with tohu;

thus giving integrity to the work that is being done for mokopuna. Well done to all those who participated in the learning challenges.

In terms of continuous improvements, many of our whare are in need of replacement. The financial cost of doing up these whare are probably too exorbitant to gain back money spent on them. This issue will certainly need to be dealt with in the new year, along with reviewing the Otahuhu head office site.

Without a doubt the biggest event in the history of Te Roopu Taurima was the celebration of its ten year anniversary. The working party who organised this event is to be recognised. There was no stone left unturned in the massive preparations and each of the daily events did Te Roopu Taurima and its mokopuna proud. Who could have imagined ten years ago on the first of November 1999 that the organisation would be where it is today? Congratulations is well deserved to all people who had a part in Te Roopu Taurima from its beginning until today. A magnificent event woven by the hands of many, whether at the mokopuna level, staff, management, Korowai Aroha or board. (Ehara taku toa i te toa takitahi engari i te toa takitini).

There is much to say about Te Roopu Taurima, however I guess all that needs to be said was encapsulated in the ten year celebrations.

Conclusion

Again Tui and her executive assistant Mereana are to be complimented for their massive efforts that they produce year in and year out. Te Roopu Taurima is where it is today because of the great caring and passion of many people desirous of doing what is best for the mokopuna; none even less of course than the mana whakahaere along with the very skilled personnel at her side.

Again, my sincere gratitude to the board members. The support and commitment for

your efforts is also much appreciated and valued where you dispense of yourselves mainly on a voluntary basis in terms of the extensive inputs you make.

In closing, may I say well done and God's blessings remain with each of us.

John Marsden QSO, JP
Chairperson





From the Mana Whakahaere

*E rau rangatira ma, e nga mema o te poari o Te
Roopu Taurima O Manukau
E nga iwi me nga whanau o a tatou mokopuna,
e noho mai nei i raro i te maru o te roopu i nga
kaimahi huri noa i te motu. E nga kaimahi e
mahia enei mahi manaaki, tiaki, awhi ia ra, ia ra.
Tenei te mihi atu ki a koutou, ara ki a tatou katoa,
tena koutou, tena koutou, kia ora mai tatou*

As we near the end of 2009, this has definitely been a significant year. This year we have had reasons to be excited, joyous and emotional. For in this year, the trust celebrated its tenth birthday. As I recall the humble beginnings of the trust, I have vivid memories of how the trust was formed; the many who contributed their time and commitment to what we all set out to achieve for mokopuna, for whanau; by Maori, for Maori.

Te Roopu Taurima O Manukau Trust stands today as a financially independent organisation with a staffing infrastructure approaching five hundred staff. It provides services for over two hundred mokopuna within four regions and has revenues in excess of twenty four million dollars annually.

On Thursday 29th October 2009, hundreds of people gathered to help us celebrate our 10th year anniversary. The powhiri was held at Te Puea marae. On Sunday 1 November we launched our book E Kore A Muri E Hokia-there

is no turning back, we can only move forward. The celebrations were a huge success at every level.

As part of the ten year celebrations there was a mokopuna ball, sports day and a kaimahi masquerade ball. I want to take this opportunity to thank the organising committees and all those who helped make these celebrations enjoyed by all.

It would be remiss of me not to take this opportunity to recognise the passing of Dr Tui Adams, whose contributions to the establishment and ongoing work of our roopu ought never to be underestimated. I want to thank his whanau for allowing us to share the life of this great man.

Moe mai ra e te matua, hoki wairua atu ra ki tou maunga, a Kakepuke, tou awa, a Waipa,

Reflection of 2009

I want to thank and acknowledge the chair of the board of trustees, trustees, whanau, my executive managers, kaimahi and most importantly our mokopuna for their mahi and ongoing commitment to Te Roopu Taurima o Manukau Trust.

2009 has been a year for both reflection and growth of new services.

We have seen an increase in referrals and demand for services in residential support and development. Hence new homes were opened.

Another pivotal achievement of this year was the cross services, internal audits. The findings of those audits reinforced the kaupapa of what has become known as our 'kawa of care' model. The kaupapa is to emphasise the quality of care delivered through the key worker role of kaimahi and kaiarahi. When coupled with the reintroduction of positive practices training, we can see the quality of care to mokopuna being further enhanced; and that is exciting.

Also this year, training has been a major drive to upskill or provide workforce career development for staff. It was a successful year, with several staff gaining a number of tertiary qualifications.

A new horizon

In 2009 we have continued to extend the range of services that we offer to people who have an intellectual disability, viz our mokopuna. Shortly we will open a respite home in Whangarei. It will give whanau an opportunity to rest while we take care of their whanau member.

This service will be offered to whanau living in Te Tai Tokerau. At the beginning of 2010, a whare for people with a dual diagnosis will open in Whangarei. The service will also cater for people who have an intellectual disability, or a brain injury, or be medically fragile.

Whist this is new ground for Te Roopu Taurima o Manukau I am sure that given our experiences

to date we will deliver quality services to mental health consumers just as we do to our mokopuna.

In early November we closed whare Taurima that was situated on Mount Albert Road. We opened a new whare that was specifically designed to meet the needs of our mokopuna who use wheelchairs. I am so pleased that we are now able to provide them a whare that will make the lives of our mokopuna and their kaimahi a little bit easier in a much better environment.

A drive next year will be to secure a new office base for Auckland or to remain at the existing base as the lease expires in 2010.

Finally, we embark on a new year, a new journey for the roopu. To reach the ten year milestone is a pat on the back; however we move on and continue with what we know best to do. Celebrating ten years gives us reassurances and confidence that we are doing things right. We have remained strong to our tikanga; strong to what we believe in; which is to ensure mokopuna are treated fairly and respectfully; and that they are given opportunities to a quality of life that they so deserve.

Tui Tenari ONZM
Chief Executive Officer/Mana Whakahaere
Te Roopu Taurima o Manukau Trust

Business Services

Prepared by Pita Cherrington, Executive Manager Business Services

This year has come and gone quickly – it seems like only last month that we were talking about our summer holidays.

The administration department are still getting to grips with the Greentrees system but month end and year end reports are now much easier to create and analyse. We are attending to minor hitches with the asset register around having it fully rolled out and balanced with actual assets.

There have been movements with our personnel as we have farewelled Maria Galuvao to Brisbane and welcomed back Annie Du from maternity leave. Angela Hoy also took maternity leave in February last and returned to part time hours in July. Nick Xue has assisted us with special projects starting in July 2008 attached to our finance manager Cathy Li. He has been of great assistance to the administration department,

but will see out his contract in December. Our reception area has also seen people come and go with Angelina Nepe Apatu moving upstairs to her new role as residential team secretary while Maureen Armstrong took over the reins at reception. Rumour has it that this might change again!!!

Once again the roopu has been able to continue on its way to growing its business with a twenty percent increase from turnover \$20.3M to \$24.4M. Mokopuna numbers are now at two hundred and eleven, houses at fifty, vehicles at one hundred and twenty and staff numbers at four hundred and sixty.

We are all looking forward to the Christmas and New Year break this year and the challenges that 2010 will bring to our roopu.



Property Overview

Prepared by Angela Hoy, Property Manager

Well yet again it has been another busy year with no sign of the property team slowing down. We have achieved many goals this last financial year. And list some our highlights as follows.

- To gain board approval and start the building of Te Atatu Rd. This building was completed in October 2009, but all the ground work for the design and foundations were completed before July 2009. Result being we now have a purpose design built home of the highest calibre for our wheel chair people
- Asset Audit. This was completed in April 2009, a mammoth task which involved inventorying all our assets from fixed assets through to wall clocks. Chance is not looking forward to the 09/10 asset audit. However this new financial year shows an improvement in asset systems with the introduction of Greentree Asset Management system, out with the old and in with new. We have another mammoth task ahead of us to input all the existing assets we have, however once inputted we will be able to manage them a lot more efficiently than they have been managed in the past.
- Increase of Housing. With the demand for housing at a high alongside HNZ and Private Landlords we have increased our Housing portfolio from 40 homes to 50 homes. By December this year we will have added another 6 homes. We are averaging 1 x new home a month at present. Due to the increase in housing we have an increase of repairs and maintenance jobs. The 07/08 financial year ended with 532 jobs processed and this financial year with 763 jobs processed. These figures are for R&M only and do not include capital projects. Grounds for another Property FTE we think.
- With the housing growth came the increase of staffing need, as well as the need for new Office Premises. We welcomed the Whangarei Office, expansion of the Hamilton Office Premises, and now soon to be opened in November the Kaitia Office
- A large number of capital projects were completed in the financial year, all with the end result of providing our mokopuna with a safe and comfortable living environment. One of the projects undertaken by Chance was to install dual heat/cooling pumps in all our properties.

Our mokopuna are benefiting from the additional warmth. We have seen a slight reduction in our heating bills, which will pay for the heat pumps over a 3 year period in energy savings

- In addition to all of the above Property also achieved 2 x special little projects. The birth of the son "Phoenix" to Chance Baker – property

Officer, and the birth of son Cody to Angela Hoy (Property Manager). We are hoping not to repeat these special projects in the next financial year.

Garden Project Update

Prepared by Lisa Muller

Tena Koutou Katoa nga whanau O Te Roopu Taurima. It is an honor to write about my mahi which I love. It is my passion.

I started running the gardens in the year 2003 at the back of whare Atawhai. When I first saw the section I knew this was going to be a huge mahi. My first mahi was to measure the section out and clean up the yard. It was such a mess it took me nearly two months.

In 2008 Destiny Allen was hired in the gardens to help me. Destiny and I have done a lot of mahi together. We helped set up whare Kohekohe gardens with Solomon Ashton who is our farmhand for Tai Tokerau. Whare Kohekohe won the Northland and National Award for best gardens of the year for the Housing New Zealand Gardening competition. They also came first for the Te Roopu Taurima O Manukau gardens

award this was the highlight for Te Roopu Taurima O Manukau. Auckland region was taken out by Te Rau Aroha who won the Manukau awards.

Destiny and I traveled down to Christchurch to help landscape Rakau Ora whare before their opening and finished the job in just 3 days, getting up early and working till late. After we had finished the property looked awesome. We had whanau that helped. The opening day was great and the kai hakari was superb.

In 2009 we started up a lawn mowing round for mokopuna in RIDSAS. In March we started with ten lawns. I had a vision that our mokopuna would do really well. By mid April we started mowing most of RIDSAS whare and by this time we depended on two mokopuna Ngahiko Wilson

and Jason Karena plus Destiny and I. As the lawn rounds got bigger there were opportunities for more mokopuna to join the crew. Today we have ten mokopuna and thirty three lawns, some of them private lawns. I have paired up the mokopuna on different days and mow Monday to Thursday. Fridays we do a catch up in the gardens.

Once a month we put on a BBQ for our mokopuna just to show our appreciation for all their hard mahi and this provides a great opportunity to have a korero to see if they are still enjoying their mahi and helps relationship building and to build trust with them. Our lawn mowing crew have worked extremely hard this year. We have been teaching mokopuna to use lawn mowers and wear safety gear at all times, respecting one another while working in the community. Lifting mowers in and out of the waka is a mahi done in pairs as is looking after all our machinery and gear. Mokopuna are supervised by a kaimahi from their whare. Out of the ten mokopuna only two are not supervised. Teaching the mokopuna to mow lawns was not easy at first. We had to remind them it's not how fast you can mow, it's the quality of mahi making your lawn look perfect and taking pride in what you do that is the key. When mokopuna move on in the future, they will have learnt how to look after gardens and mow lawns. All mokopuna get paid for doing their mowing.

In mid May the garden team started carpentry classes. Mokopuna from the lawn mowing rounds would attend every Friday at Nga Mahi

O Te Ra and make rubbish boxes for whare. It was first in first served. The mokopuna would enjoy this, so we started teaching them how to measure out the timber using a measuring tape, hand saw, nails, hammer and a drill. By the second box our mokopuna thought they were true carpenters. Concentration of the mokopuna was remarkable, they would not stop until they had completed their mahi. We used to have shared lunches every Friday. We made three planter boxes for Te Rau Aroha gardens. Destiny would cut all the timber for the mokopuna and they nailed it all together. We made two planter boxes for Whirinaki with Ngahiko Wilson and Jason Karena.

In mid September Destiny Allen, Tama Rakete and Ngahiko Wilson made some garden edging in the front garden of Atawhai to beautify it for the ten year celebrations.

My biggest project this year was the time capsule situated at Atawhai. My son-in-law Paul Pulevaka and I landscaped this area. We had done a lot of hard work digging soil, moving stones, clearing weeds and measuring the garden many times. Once the timber went in the concrete was made for the gardens and the job got easier. All plants were planted 2 weeks before the opening. Solomon Ashton came down to help, which was awesome. On the 29th of October, Paul and his crew came down to the yard to put the time capsule in. This was a beautiful night and everything went to plan. On the day it was even better.

Human Resources

NZIM Diplomas

There is an old saying that nothing pays off like hard work.

For seventeen managers hard work paid dividends for them as they received a Diploma in Frontline Management Level 5

The following kaimahi received the Diploma in Frontline Management Level 5:

Te Mamaeroa Pritchard

Ani Petera

Jemina Edgcombe

Maata Tua

Helen Clarke

Piccolo Paaki

Mereana Hona

And not to be outdone the following kaimahi completed the New Zealand Institute of Management – NZIM Diploma in Managerial Excellence Advanced Level 6.

Henare Howard

Phillip Muller

Bob Sila

Sarah Todd

John Herbert

Te Hurihanga Rihari



New Pay Rates:

As part of our negotiations with the PSA all kaimahi that are parties to the Collective Employment Agreement will receive a 4% increase to their base pay rate.

The new rates that took effect on the 1st of September and are as follows:

Kai Awhina	Hourly Rate	Annual
Step 1	\$14.77	\$30721.60
Step 2	\$15.33	\$31886.40
Step 3	\$16.10	\$33488.00
Step 4	\$16.87	\$35089.60
Step 5	\$17.62	\$36649.60
Step 6	\$18.03	\$37502.40

Kai Arahī	Hourly Rate	Annual
Step 1	\$17.63	\$36670.40
Step 2	\$18.44	\$38355.20
Step 3	\$19.52	\$40601.60
Step 4	\$20.64	\$42931.20
Step 4	\$21.72	\$45177.60

Kaiwhakahaere	Hourly Rate	Annual
Step 1	\$20.50	\$42640.00
Step 2	\$21.40	\$44512.00
Step 3	\$22.46	\$46716.80
Step 4	\$23.51	\$48900.80
Step 5	\$24.56	\$51084.80
Step 6	\$25.57	\$53185.60
Step 7	\$26.64	\$55411.20

Te Pukenga Maori Motuhake 2008

*“Ma te huruhuru ka rere te manu
ma te ao te rangi ka uhia
ma te kaha hoki te tangata ka tika ki te tu ki
runga”*

*Te Roopu Taurima O Manukau Trust is committed
to the growth and development of Kaimahi skills
and career opportunities within our Roopu.*

Like the previous year, 2008 proved to be another incredible year of achievements and successes for our kaimahi throughout the regions from Tai Tokerau, Tamaki Makaurau, Kirikiriroa and Otautahi who gained qualifications in their respective NZQA Certificates and Diplomas.

Foundation Certificate Level 2 – 17 recipients were:

Otautahi: Jeanne McVicar, Leonie Haans, Jamin Booth, Tamihana Cummings, Te Arikivaine Gibbs, Mark Winter, Dawn Doig, Gavin Cowley, Karen Dyer, Mariana Kirner, Paki Morunga, Penny Rerekura, Ike Mahara, Tina Kimura.

Tamaki Makaurau: Teresa Haimona, Raiha katene, Charlie Tupaea and David Geddes.

Human Service Certificate Level 3 – 6 recipients were:

Otautahi: Penny Rerekura, Paki Morunga, Wayne Kaiawe, Serena Jacob, Leonie Haans, Te Arikivaine Gibbs.

National Certificate in Hauora (Maori Health) Level 4 – 22 recipients were:

Tamaki Makaurau: Wilson Moore, Ngalu Vea,



Keith Ruka, Sione Latule, Nora Leolahi, Tamalii Fretton, Stewart Grey, Michael McLuthie, Damien Ioane, Sifa Tangi, Francis Lazarus, Evelyn Tawaka. Kirikiriroa: Marama Matangi, Warren Tapu, Howden Clair, Lee Knight, Huritau Muru, Alex Ormsby, Tania Cooper, Rangitiepa Taipua, Eleanor Puke, Jessie Matika.

Diploma in Hauora (Maori Health) Level 5 – 16 recipients were:

Tamaki Makaurau: Nora Leolahi, Sifa Tangi, Lusio Taliauli, Katie Jamieson, Raewyn Tupaea, John Coromandel, Lisa Muller, Damien Ioane, Kirikiriroa: Jacqueline Tichbourne, Lee Knight, William Barrett, Howden Clair, Newa Clarke. Tai Tokerau: Anna Ayrton

The opportunity for career development within the Roopu has certainly happened for some of the recipients such as Nora Leolahi, Damien Ioane and Jessie Matika who have succeeded in gaining Kaiarahi positions. In addition John Coromandel and Jacqueline Tichbourne succeeded in gaining Kaitaataki and Kaiwhakahere positions. Not to be left out were our Korowai Aroha team from Kirikiriroa Matua Howden Clair and Whaea Rangitiepa Taipua who were also recognised for their achievements!

***“Rangatiratanga mo tatou katoa i runga i nga
tikanga
o tena o tena o tena”***



Weight Watchers

What a year 2009 has been so far and there is more to look forward to with the 10 year celebrations. As you are aware a kaimahi wellness programme was launched in September after consulting the OSH reps from each region. "Jumpstart" or "TIMATA HORO" a name selected by the kaimahi in Te Tai Tokerau introduced Weight Watchers AT Work and a smoke cessation programme to our staff.

The 13-week Weight Watchers At Work program includes:

- Weekly weigh-in and meeting
- Fast Start program introduction
- 7 wks of step-by-step program handbooks
- Weekly booklets on different issues regarding weight loss

The program teaches people to eat healthy everyday foods that taste great. You will still be able to have meals with your family and they will enjoy them as well. The goal of this programme is to teach people healthy eating habits that not only will benefit them but their families. The 13 week programme will be subsidised by the Roopu costing kaimahi only \$7.50 per week.

55 kaimahi across all regions have joined the AT Work programme (9-Te Tai Tokerau, 29-Auckland, 10- Hamilton, and 7- Christchurch). It is unfortunate that other kaimahi missed out on this great opportunity.

Prizes

We will have a "Biggest Achiever" prize for the winner. What does this mean??? It means that the region that achieves the best results will be rewarded for their efforts.

Smoke Cessation

I have been working with various organisations to initiate a smoking cessation programme across all the regions. Hamilton had 2 staff attend the presentation and the presentation in Christchurch had to be cancelled due to insufficient numbers. Auckland kaimahi have shown interest for the presentation scheduled for the 22nd of October. The date for the Te Tai Tokerau presentation is yet to be finalised.

A panui will be sent out to the whare for the details re the meetings in Auckland and Te Tai Tokerau. If kaimahi are interested to sign up please contact Ashani on 09 2766282 ext 248 or 027 273 3013

Information Systems

This year has been a busy, challenging and rewarding year.

The year started with us saying farewell to personal assistant Annie Tearetoa who returned to Rarotonga. Although only with us for a short time, Annie became an integral part of the team and was known to many as “Annie IT”. She really helped our team gel together and kept us on track. Many thanks, Annie, for all your help and support and I am glad to welcome Valerie Lui to our team as my new personal assistant.

We started a number of improvement projects such as the res-call and the smart records projects. We had been waiting eagerly to get these projects underway but it was a challenge as both projects were running at the same time. Our Information Analyst successfully managed both projects, and works with staff to implement these systems throughout the roopu. We look forward to improved efficiency and better reporting from these systems and I thank Denise for the sterling work and effort she put into these projects.

The cross whare audits took place again this year. It was pleasing to note that whare that

had not fared as well last year picked up the challenge and came out on top this year. There were many findings one of which was that the kounga checklist has become the minimum standard now, rather than a target. External audits took place during the year with one in January and two in September. In all three we fared well with regards to care of mokopuna. Working groups were formed to develop the Kawa of Care framework and oversee the implementation of the Equip4 standards. It has been a busy year for our knowledge, quality & risk manager who presented at a New Zealand Society for Risk Management conference. His presentation was “how a Kaupapa Maori service identifies and manages risk through tikanga”. It was very well received and I thank Brian for his many efforts during the year.

We managed to continue publishing the Te Whetumaramatanga newsletter and the team worked tirelessly on editing the book and helped with other activities for the 10 year celebration. We also started work with regards to upgrading our website and this is a project we will continue to progress in the New Year.



Information technology continued to evolve with the implementation of videoconferencing capability between our Christchurch and Auckland offices. This has been a great time and travel saver for staff and we are investigating units for the other regional offices. Mobile phone technology is being upgraded to Telecom's new XT network and staff are now able to receive email on mobile phones or access email from any pc, at home or abroad.

It wasn't all plain sailing though. Our implementation of asset management within Greentree hit a few delays, but with renewed effort we hope to complete this project by mid December.

Events like the Swine Flu epidemic and the Financial Crisis kept us on our toes and added to our already busy workload. The 10 Year



Celebration kept everyone busy and I want to extend my thanks to the organising committee for all their work in making this event happen.

I was also fortunate enough to undertake and graduate from the nine month NZIM Diploma in Advanced Management course which was personally challenging but very rewarding.

I thank our Mana Whakahaere and my other Executives for their continued leadership and support, and when reflecting on this year I can truly say it has been a busy, challenging and rewarding year and I look forward to the challenges of the new year.

Naku noa

Henare Howard

Executive Manager Information Services



RIDSAS Services

E nga mana, e nga reo, tena koutou katoa

Our first ten years has come to pass and we are walking forward with bigger and better things happening.

The economic challenges of this year, together with a drop off in demand for services across the country were a catalyst for restructuring RIDSAS. Today we have a flatter and I believe a more responsive structure that is suited to the nature of the current RIDSAS environment. Whilst growth has slowed we are on schedule to open South Island's fifth whare in mid November 2009 and a whare in December in Auckland.

With diversification at the forefront of our growth strategy the securing of a residential respite contract and a high & complex residential service in Whangarei, the Northland region is positioned for continued expansion.

Through the early part of this year the mana whakahaere directed specific action be taken to improve the level of service delivery (care and support) within our service. It was an undertaking that forced us to revisit the values, our attitudes, the team cultures and practices, competency levels of support staff and our management practices and policies.

With a strong focus on service excellence we will continue to strive for improvements in the way we care and support our mokopuna.

Our vocational services in Northland, Auckland and South Island are not as strong as they need to be. Over the next few months we will be focusing on this area of the operation to improve the range and scope of vocational programs and employment opportunities for our mokopuna.

In the past three to four months in the lead up to our ten year celebrations there has been a huge interest and participation in the tikanga Maori based programs particularly in the area of mau rakau, pohiri, whaikorero and kapahaka. We are working closely with the Korowai Aroha on developing more tikanga based programs as an integral part of our vocational services.

In closing it is evident that the landscape for RIDSAS Services nationwide is changing and will continue to do so particularly as priorities of the Government change. It will be important for us to stay current with respect to those changes and to be able to respond appropriately as an organisation so that we continue to grow and flourish.

Residential Services

*Tihei Mauri Ora,
Ka papa te whaititiri
Ka hiko hiko te uira
Kia puta te ira tangata ki te whai ao ki te ao
marama
He honore, he kororia ki te Atua
He maungarongo ki te whenua
He whakaaro pai ki nga tangata katoa
Whakapaingia tona ingoa tapu i nga wa katoa.
Me huri ke nga mihi ki nga tini mate o te motu, te
tau,
te marama, te wiki, i tenei ra hoki. E nga mate,
haere,
haere, moe mai ra koutou. Ki a tatou nei te hunga
ora
huri noa i te motu me te ao, tena koutou, tena
koutou,
tena koutou katoa.*

The 2008/2009 year has been an eventful year culminating in our recently completed 10 year birthday celebrations. I take this time to acknowledge my management teams in Tamaki Makaurau and Kirikiriroa. I also acknowledge the kaimahi that work in each whare beside the mokopuna and the support they offer. Lastly

I acknowledge all the mokopuna who in my opinion are unquestionably the most important people in Te Roopu Taurima o Manukau Trust. We have seen the passing of some mokopuna over the past year.

Aaron Philips
John Niwa
Jessica Blackmore

Ki a koutou e nga taonga, moe mai ra, moe mai ra, moe mai ra.

The Kirikiriroa service currently has eight whare. One in Otorohanga, two in Tokoroa and five within the Hamilton City council boundary. They support thirty eight mokopuna in these whare. There are also five mokopuna who are NASC funded living in whare managed by the Midland RIDSAS Service. This occurred as some mokopuna completed their court orders and others filled vacancies in that particular service.

The Auckland service currently has fourteen whare spread across the greater Auckland region supporting sixty mokopuna. Nga Mahi o Te Ra provides meaningful activities for mokopuna during the day and the Awhi Whanau service provides support to mokopuna and their



whanau on issues as diverse as transition from schools to power of attorney.

Both the executive manager and service manager have completed the Advanced Diploma in Management through the New Zealand Institute of Management (NZIM). Three kaiwhakahaere completed the Diploma in Frontline Management through NZIM. Six kaimahi have completed the Diploma in Hauora Maori Health Level 5 and seven completed the Level 4 National Certificate in Hauora and we had a marvellous graduation to celebrate the achievement of all kaimahi. There are also many other kaimahi currently enrolled in courses to advance their knowledge and skills. I wish to acknowledge the efforts of the Human Resources Department in searching out and accessing these training opportunities.





Proudly Celebrating 10 Years

Prepared by Mereana Hona

What a year it's been! In a few words, exhausting, exciting and rewarding. It was inevitable, as 2009 had a big kaupapa with the Trust celebrating ten years operation as a business entity.

A group, known as the Puawai Committee made up of staff within the roopu undertook the task of organising this mammoth project. We wanted to celebrate achievement from a mokopuna, kaimahi and roopu perspective. With representation from different areas and oversight by the executive management team, there was one fundamental goal that needed to be achieved. To ensure mokopuna thoroughly enjoyed the week's events.

One of the more serious tasks was to finance the events. Early on it was decided to celebrate with a host of events that ordinarily occur on an annual basis simultaneously, to create a memorable week of celebrations and to cut down on travel costs. Staff and mokopuna had to be flown from Christchurch and provided accommodation, similar were the requirements of the Midlands and Northland services. Many of the Christchurch mokopuna had never gone out of the Christchurch region let alone flown, so it

was a major effort and there was a lot of planning from all concerned.

The ten year event was accommodated and catered for at Te Puea Marae, Mangere. Te Puea Marae was the venue at which Te Roopu Taurima O Manukau Trust signed its Memorandum of Understanding, formally marking the opening and beginning of its services. Te Puea held a Powhiri for the roopu on Wednesday 28th November 2009. As protocol dictates and as a sign of respect to ensure tikanga was adhered to, the day included provision for 'kawē mate' for staff whanau members who had passed away within the year. One of these kawē mate was that of Matua Tui Adams, a well respected intellectual Kaumatua of Ngati Maniapoto /Tainui.

Thursday 29th November 2009 was the official opening day for the celebrations, with manuhiri and distinguished guests invited to the opening ceremony. Unfortunately Mother Nature had its own plans, hurling stormy weather, bitterly cold winds and temperatures. Not deterred by the weather, the formalities went on. The mokopuna and kaimahi welcomed the manuhiri with a haka that made the hair stand up on the back of one's neck.

Later in the day the executive team presented an overview of services. Time was of the essence afterwards as everyone ate up at the hakari before they could leave to prepare for the evening's event, the Mokopuna Ball, to be held at Alexandra Park.

Many more events were to follow in celebration and acknowledgement of the ten year anniversary.



Mokopuna Ball

Prepared by Tala Poe

The roopu has been hosting a mokopuna ball every year since 2000, and every year comes up with great themes, aiming to organise something extra special. This year was a bit different, as this year we were also in the process of organising our 10 year anniversary; therefore the mokopuna ball was going to have to be an even more spectacular affair.

A committee was formed back in February and even though we had a couple of months to get ready, there was a lot of organising to think about and details to take care of. Our first job as a committee was to try and secure sponsorship and donations. We went through our networks, pulled up addresses of companies that we thought might be able to help us and started mailing out letters. Unfortunately, being in the middle of a recession was not helpful to our cause, so we resorted to doing our own fundraising. The first fundraising effort was a raffle full of prizes, first prize being a pig. We managed to raise just over \$2800 including a kind donation from Lisa Muller and her vegetable sales. We also had bonus tickets making the rounds out in the whare.

The ball was held at the Alexandra Park function centre. We were planning for at least three

hundred but the numbers kept increasing right up to the last minute. Menus, decorations, music, gifts and party favors were all organised for the night. We also had a cake, which was cut by representatives of our four service regions to celebrate our 10 year anniversary.

Mokopuna, whanau and kaimahi came dressed to impress on the night, with shimmering gowns, tuxedos in different styles and even a Scottish kilt making an appearance. Eventually when eleven thirty rolled in, it took quite a while to convince all those that were left, it was time to go home. The theme was "A Night to Remember" and we hope that we achieved this for the four hundred and fifty guests that joined us on this fabulous occasion.

Thank you to everyone who helped us make the night a great one for all our mokopuna.

"The dance floor didn't fall short at any point in time" (Ashani Senanyake, Committee Member)

"A night to remember, indeed it will not be forgotten" (Adele Muller, Committee Member)

Prize Winners on the Night

<i>Belle of the Ball</i> –	Romiromi Tinirau
<i>Beau of the Ball</i> –	Garry Karna
<i>Runner up Female</i> –	Robyn Anne Witute
<i>Runner up Male</i> –	Ronald Ching
<i>Best Dressed Whare</i> –	Rangimarie (Hamilton)
<i>Runner up Whare</i> –	Te Ohonga
<i>Best Dressed Wheelchair</i> –	Ruby Hira
<i>Best Dancer Male</i> –	Kevin Grant
<i>Best Dancer Female</i> –	Caroline Tamati

Prizes donated by Gwen Te Pania

Most Sparkling Female – Mary Smith

Most Glitz and Glam Male – William Raihi

Achievement of the Year Awards

<i>Trevor Coleman</i> –	RIDSAS Services
<i>Hone Paekau</i> –	Residential Services

Regional Recognition Awards

<i>Northland</i> -	Trevor Hoani
<i>Auckland</i> -	Eden Edwards
<i>Midlands</i> -	Denise Eltringham
<i>Christchurch</i> -	Scott Goodwin

Plus congratulations to the many spot prize winners on the evening



Fun Day

Prepared by Valerie Matangi

The Mokopuna Fun Day (also known as the Mokopuna Sports Day) has for many years been a highlight on the roopu calendar that everyone looks forward to. It gives mokopuna the opportunity to showcase their sporting skills, where banners and T shirt edsigns and is an outlet for kaimahi and mokopuna to share a good kai in scenic surroundings during a day packed with activity and excitement.

This year the sun shone brightly on the idyllic destination in Maraetai. The weather forecast predicted rain, but luckily it never came. There

was great food and activities for everyone to enjoy and fun filled entertainment. There were loads of kaimahi and mokopuna in attendance representing all our regions and services. The where banner, t-shirt march and prize giving rounded off the day and was a sight to behold. Amazing banners and uniforms were displayed for the judges, cameras and Korowai Aroha to view. The marching display included some impromptu haka, dancing and a lot of cheeky smiles. A very special and memorable day for all.



Masquerade Ball

Prepared by Mereana Hona

Venetian meets disco - meets fancy dress! Then there were the fair maidens who chose to wear the big hoop dresses, brassieres and corsets and who stole the limelight on the night of the Masquerade Ball. Quite a few ladies dressed in full Venetian costumes, from head to toe. Most of the men opted for a more formal approach, donning a suit and tailored shirt.

However, the creativity and the masks were unlimited. Awarded Best Dressed Male on the evening was Richard Pritchard who came as

Captain Cook with his wife on his arm, dressed as a beautiful Maori maiden.

The evening began with a performance from our own roopu Pacific Island group, who received a standing ovation. A bonus spectacle on the evening was a fabulous fireworks display, which sadly the roopu couldn't take credit for, but enjoyed immensely. There just happened to be a public fireworks display hosted on the grounds of the park in perfect view of the Ball venue.



Time Capsule Blessing

Prepared by Mereana Hona

Usually an occasion such as this, is reserved for a dawn blessing. However, the masquerade ball the night before may have influenced the decision to hold the ceremony at 9.00am rather than 6.00am. The idea of having a time capsule? Well what best to encapsulate and immortalise the ten year celebration event. Last year, the roopu hosted an event for the unveiling of memorabilia previously laid at the 25th Jubilee of the Mangere Hospital Training School in 1989. These items were presented back to members of our staff by Spectrum Care Trust.

The venue to host the capsule was our residential home at 224 Buckland Road, Mangere. This home was the first official home of Te Roopu Taurima O Manukau Trust, opened in 1992, by Matua Rua Cooper of Tainui.

The blessing was brief but emotional. staff members, mokopuna and whanau placed treasured items into the capsule. It is to be opened in ten years. Some items were peculiar

such as the spade put in by Lisa Muller. Her family made the time capsule.

A stone structure with an official plaque memorialises the date and year of the day. Lisa Muller, who is the Kaimahinga Mara, or Garden Projects Co-Ordinator for the roopu, and Waipapa Puhia, a dear grand old lady who resides within our residential services were given the honour to unveil the stone. The Korowai Aroha team facilitated the day with the assistance of Minister and Chairman John Marsden conducting the formal prayer incantations for the procedures.







